### **PUBLIC NOTICE**

The Office of Campaign Finance has updated OCF Form 16, Report of Receipts and Expenditures, to better enable treasurers of political committees to file a more accurate report. Overall, the updates are minor. However, three areas of the Form have been updated, the **Summary Page**, **Schedule-B**, **Schedules-E** and **E-1**. A description of each update is provided below.

## **SUMMARY PAGE:**

Revisions to the Summary page only affect Column B. Filers must indicate their filer type by checking the appropriate box, PCC or PAC. Column B will reflect cumulative to date totals for PCC filers and cumulative year to date totals for PAC filers.

SUMMARY  5. Covering Periodthrough	COLUMN A THIS PERIOD	COLUMN B Check One CUM. TO-DATE (PCC)  CUM. YEAR-TO-DATE (PAC)
	s	\$

#### **SCHEDULE-B:**

**Schedule B** will now require the disclosure of the occupation, name, and address of the employer for each individual to whom an expenditure is reported.

A.	Full Name, Mailing Address and Zip Code
	EMPLOYER NAME and ADDRESS
	OCCUPATION
	occuration

### **SCHEDULE-E:**

This schedule reflects Loans Owed BY the Candidate/PCC or the Committee. In addition, Schedule E now requires that the committee report the "payment this period" as reported on the Detailed Summary Page, Line 19(a). The total Loans Owed By the Candidate/PCC or the Committee for this period are then carried to the Summary Page, line 10(a).

# SCHEDULE E LOANS OWED BY THE CANDIDATE/PCC OR THE COMMITTEE Page of for Line number

Use a Separate Schedule E for each Loan owed BY the Candidate/PCC or the Committee.
(See reverse side for Instructions)

Full Name of Committee (Name of Candidate, if Candidate is Reporting)				
A. Full Name, Mailing Address and Zip Code of Loan Source	Original Amount of	Payment	Cumulative	Balance
	Loan	This Period	Payment to	Outstanding at
			Date	Close of This
				Period
Election: Primary General Special Other (Specify)				

## **SCHEDULE-E-1:**

The title of this schedule has been changed to Loans Owed TO the Candidate/PCC or the Committee. In addition, Schedule E-1 now requires that the committee report the "payment this period" as reported on the Detailed Summary Page, Line 19(b). The total Loans Owed To the Candidate/PCC or the Committee for this period are then carried to the Summary Page, line 10(b).

SCHEDULE E-1  LOANS OWED TO THE CANDIDATE/PCC OR THE COMMITTEE  Page of for Line number  Use a Separate Schedule E for each Loan owed BY the Candidate/PCC or the Committee.  (See reverse side for Instructions)								
Full Name of Committee (Name of Candidate, if Candidate is Reporting)								
nal Amount of Paymen	Cumulative	Balance						
This Pe	,	Outstanding at						
	Date	Close of This Period						
		reriou						
0	_ for Line number	for Line number didate/PCC or the Committee. ns)  al Amount of Payment Cumulative						

These updates are included in both the downloadable and electronic version of Form 16. Please use these forms in all future filings.